



NAHANT DORY CLUB CONSTITUTION AND BYLAWS

ARTICLE I - Name and Purpose

The name of this corporation shall be the NAHANT DORY CLUB, hereinafter referred to as “the Club”. The Club shall be operated for pleasure, recreation, and social purposes and shall have the following specific objectives. The Nahant Dory Club’s mission and purpose is to cultivate, educate, and support all aspects of recreational boating, to provide organized racing and other boating activities, and social activities for its members.

The Club is a volunteer organization and as a condition of membership, all members are expected annually, to contribute some of their time to the operation or maintenance of the Club, its social events, facilities, or properties.

ARTICLE II – Officers

The elected officers of the Club shall be Commodore, Vice Commodore, Rear Commodore, Secretary, and a Treasurer.

ARTICLE III – Executive Council

There shall be an Executive Council consisting of a Commodore, the immediate past Commodore, Vice Commodore, Rear Commodore, Secretary, Treasurer, and four members at large.

The government of the Club shall be vested in the Executive Council. They shall have the power to make such regulations and rules for the government of the Club as they may deem necessary, and generally do all things which may be necessary to manage the affairs of the Club, control its property, and enforce the preservation of order and obedience to its bylaws, rules and regulations. Any rule or regulation established by the Executive Council may be rescinded by a two-thirds vote of the Executive Council members present or by vote at an annual or special meeting of the Club.

The Executive Council is comprised of ten (10) members and a quorum of the Executive Council shall consist of six (6) members. At any duly called meeting of the Executive Council, matters requiring Executive Council action may be passed by a majority of the Executive Council members present.

Any member of the Executive Council who is absent from three (3) consecutive meetings of the Executive Council without rendering sufficient reason, as determined by the Council, for such absence shall forfeit his/her office.

In the event of the resignation or removal of an Executive Council member, the Commodore may, at his/her discretion, call a special meeting, or open the next Executive Council meeting for election of a new Executive Council member to fill the vacancy for the unexpired term.

ARTICLE IV – Election of Officers and Council Members

All members of the Executive Council, with the exception of the immediate past Commodore, shall be elected at the Annual Meeting for a term of one year. They shall assume their duties on January 1st, following the Annual Meeting.



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ARTICLE V – Executive Council Meetings

Meetings of the Executive Council shall be called by the Secretary or temporary Secretary whenever the Commodore or any two members of the Executive Council shall so request. Reasonable notice of all meetings of the Executive Council shall be given to each Club member by mail, email, telephone, or posted on the Club's website, along with an agenda.

ARTICLE VI – Commodore

The Commodore shall preside at all meetings of the Club and is Chairman of the Executive Council. He/She is also responsible for the general management and supervision of the affairs and operations of the club. He/She shall have authority over all affairs and property of the Club except as (a) these bylaws grant specific authority to Club membership, or (b) a decision of the Executive Council governs the matter in question. In addition, the Commodore shall be an ex officio member of all Committees.

ARTICLE VII – Vice Commodore

It shall be the duty of the Vice Commodore to assist as required in the discharge of the Commodore's duties, and officiate when required in the absence of the Commodore. In addition, the Vice Commodore shall oversee the House Committee and Float Committee.

ARTICLE VIII – Rear Commodore

It shall be the duty of the Rear Commodore to assist the Commodore and Vice Commodore in the discharge of their duties, and officiate for them in the absence of both officers. In addition, the Rear Commodore shall oversee the Regatta Committee and Boat Committee.

ARTICLE IX – Secretary

The Secretary shall be the clerk of the corporation, officiate when required in Club matters in the absence of the Commodore, Vice Commodore, and Rear Commodore, and shall have the following additional duties:

1. Give notice and attend all meetings of the Club and of the Executive Council, and to keep a record of all business transactions at such meetings.
2. Have custody of all non-financial record books and materials, which shall remain property of the Club
3. Notify all persons elected to membership in the Club and notify the Treasurer of the names and address of all persons elected.
4. Maintain an accurate roster of the membership. The Secretary may publish a list of current members as of the membership due date each year, for distribution to all members. Information included in the list shall be at the discretion of the Secretary and each participating member.
5. Insure that Club business is conducted only in the presence of a quorum at meetings of the membership and at Executive Council meetings.
6. Provide each member declared in good standing by the Treasurer with an annual key card.

In the absence of the Secretary, or in the event of a vacancy in the office, a temporary Secretary shall be appointed by the Commodore.



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ARTICLE X – Treasurer

The Treasurer shall be the chief financial officer of the Club, and shall have the following duties:

1. Receive all monies belonging to the Club and disburse the same under the direction of the Executive Council.
2. Be the custodian of all financial records of the Club in books which shall remain Club property.
3. Make a report at each meeting of the Executive Council, or whenever called upon by the Executive Council, of receipts and disbursements with a statement of the amount of money then in his or her custody, with proper vouchers.
4. Have custody of all funds of the Club, which he or she shall deposit and keep to the credit of the Club with a bank or banks designated by the Executive Council, and in such separate accounts as they may from time to time prescribe. The Treasurer may move funds between bank accounts, after notifying the Commodore and then reporting the changes to the Executive Council.
5. Make such investment of the Club's funds, and effect the sale, transfer, or exchange of such securities owned by the Club, as may from time to time be authorized by the Executive Council.
6. Oversee the completion of such reports and returns as are required by Federal, State, and local governments, including the disbursement of appropriate taxes and fees.
7. Prepare annually and submit to the Executive Council, a tentative budget for the ensuing fiscal year.
8. Prepare and submit to the members at the annual meeting a report on the financial condition of the Club.
9. Perform such other duties as may from time to time be assigned to him/her by the Executive Council.
10. The Treasurer may develop procedures to assist in treasury operations. These procedures must be approved by the Executive Council.

All checks drawn on the treasury of this Club for more than \$500.00 or such limit as determined by the Executive Council shall be signed by the Treasurer and one other officer of the Club.

There shall be an Assistant Treasurer appointed by the Commodore upon the recommendation of the Treasurer. The Assistant Treasurer's duties shall be to assist the Treasurer and to perform the Treasurer's duties in the latter's absence.

ARTICLE XI – Membership Committee

There shall be a Membership Committee whose members are Executive Council members, appointed by the Commodore. The Committee shall assume its duties upon appointment and shall serve for the next yachting season.

The Membership Committee shall be responsible to maintain and update guidelines for new membership applicants as needed, as well as manage the review process of new members.

ARTICLE XII – House Committee

The Vice Commodore shall oversee the House Committee and appoint members. The Committee shall assume its duties upon appointment and shall serve for the next yachting season.

The House Committee shall have charge of the repair, maintenance, furnishing, and operation of the clubhouse and grounds and be responsible for securing the clubhouse and grounds for the winter months.



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ARTICLE XIII – Float Committee

The Vice Commodore shall oversee the Float Committee and appoint members. The Committee shall assume its duties upon appointment and shall serve for the next yachting season.

The Float Committee shall have charge of the repair, maintenance, launching, hauling and use of the Club floats, the gangway, and to establish rules for the size, weight, and storage of prams on or tied to the floats. The Committee shall also be responsible for securing the property in its charge for the winter months.

ARTICLE XIV – Regatta Committee

The Rear Commodore shall oversee the Regatta Committee and appoint members. The Regatta Committee shall appoint the Fleet Captains. The Committee shall assume its duties upon appointment and shall serve for the next yachting season.

The Regatta Committee shall have full control and management of all matters relating to all the Racing Programs organized under the auspices of the Club, including determination of the original dates for the races, number of series, number and size of classes, crews, make-up races and prizes, all of which shall be determined with the assistance of the Fleet Captains. The Regatta Committee will also have the responsibility for organizing the race patrol operators and all safety and communications equipment, including the Club's racing marks and any special moorings necessary for conducting the season's racing program. The Regatta Committee will also render a decision or recommend a course of action for all protests that result from the season's racing. Decisions are subject to appeal to the United States Sailing Association.

ARTICLE XV – Boat Committee

The Rear Commodore shall oversee the Boat Committee and appoint members. The Committee shall assume its duties upon appointment and shall serve for the next yachting season.

The Boat Committee shall have charge of the repair, maintenance, launching, hauling, winter storage and use of the Club launch. The Boat Committee is also responsible for the mooring, and providing fuel and oil during the yachting season. If others are to operate the launch, it is the Boat Committee's responsibility to provide proper instruction and insure safe operation is maintained.

ARTICLE XVI – Social Committee

There shall be a Social Committee whose Chairman is appointed by the Executive Council. The Committee shall assume its duties upon appointment and shall serve for the next yachting season.

The Social Committee shall plan and execute all social functions and present to the Executive Council a schedule of the year's social activities by April 1st.

ARTICLE XVII – Annual Club Meeting

There shall be an Annual Meeting of the Club held prior to the end of the fiscal year, the exact date to be determined by the Executive Council.



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In the event the Annual Meeting shall not be duly called or held, the Commodore or Secretary shall call a Special Meeting for the purpose of such Annual Meeting, and all proceedings at such Special Meeting shall have the same force and effect as if acted upon at the Annual Meeting.

ARTICLE XVIII – Special Club Meeting

Special Meetings of the Club shall be called in writing by the Secretary, whenever requested by the Commodore, the majority of the Executive Council, or by ten members of the Club and such request shall state the time, place and purpose of such meeting. No business shall be transacted at any meeting unless the subject matter thereof has been stated in the written Call for Meeting.

ARTICLE XIX – Quorum for Club Meetings

At Annual or Special Club Meetings, 10% of the voting Club membership but no less than eleven members, shall constitute a quorum.

ARTICLE XX – Notice of Club Meetings

Notice of the Annual or Special meetings of the Club shall be given by the Secretary or temporary Secretary by email or regular mail, to all of the members, stating the time, place and purpose of such meeting at least seven days before the meeting.

ARTICLE XXI - Membership

The Nahant Dory Club does not discriminate on the basis of gender, race, color, sexual preference, religion, ethnicity, or national origin.

The total voting membership of the Club shall be limited to 250 people.

Regular Members, having been screened by the Membership Committee and elected by the Executive Council are entitled to all rights and privileges of the Club, to vote in Club elections and to hold office. Applicants must be at least twenty-one (21) years of age. Up to three (3) members of a members household, age eighteen (18) or older, are each entitled to one vote. Adult children reaching the age of twenty-five (25) must become members in their own right.

Emeritus Members are long time members who have retired from active participation in the Club, and may be accorded by the Executive Council the honor of Emeritus status. These members will continue to receive Club communications and a member key card. Emeritus Members shall not be included in the voting membership count.

Honorary Members are persons who have been nominated by the Membership Committee and approved by the Executive Council. Nominees shall have rendered the Club important services or benefits and shall be deemed worthy of the honor accorded by the election of Honorary Member of the Nahant Dory Club. Such members shall be exempt from all dues and assessments and shall be entitled to all rights and privileges of the Club, except that they may not vote or hold elected office. Honorary Members shall not be included in the voting membership count.

“Friends of the Nahant Dory Club” are non-voting members who are not actively engaged in on-the-water activities, but may receive Club communications, invitations, and access privileges by making an annual contribution, as noted in the annual membership application, to the overhead of the Club’s operation.



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ARTICLE XXII – Election of Members

Election of members shall be by the Executive Council at any meeting after screening by the Membership Committee. A quorum must be present and two adverse votes shall exclude the candidate from membership.

ARTICLE XXIII - Dues

The annual dues will be established by the Executive Council prior to March 1st of each year. The membership application, including any assessments and all membership, storage, and racing fees shall be made available to the membership by April 1st each year. Dues shall be payable in advance on or before May 1st each year.

Any member failing to pay his/her annual dues by June 1st next ensuing, shall be notified in writing from the Treasurer. If such dues have not been paid by June 15th next ensuing, he/she will cease to be a member of the Dory Club. The Executive Council may, at their discretion, re-instate such member on payment of such dues with the addition of a \$25.00 late fee. Any member may, however, resign at any time prior to June 15th in any year.

ARTICLE XXIV – Restrictions

Guidelines for use of the clubhouse and facilities have been established by the Executive Council and are posted in the clubhouse and website. All guests shall be accompanied by an adult member of the Club.

ARTICLE XXV – Fiscal Year

The fiscal year of the Club shall begin on the first day of January each year and shall end on December 31st of the calendar year. Changes in the fiscal year may be made by the Executive Council.

ARTICLE XXVI – Amendments

The Constitution and Bylaws may be amended by a quorum and majority vote of members at a meeting of the Club, or by a quorum and a two-thirds majority vote at a meeting of the Executive Council, either meeting duly called and held for that purpose.

ARTICLE XXVII – Liability

Neither the Club nor any officer, Executive Council member, or member of the Club shall be responsible for monetary damages to any person who sustains injury or property damage in the course of his or her activities as a Club member, and each Club member, as a condition of Club membership, shall indemnify and hold harmless the Club and its members, officers, and Executive Council members, with respect to any such injuries or property damage, so sustained by that member.

The Club shall indemnify and hold harmless any officer or committee member from liability on account of any acts done in his duties or authority; no officer or committee member shall be personally liable to the Club or its members for damages for any breach of duty owed to the Club or its members.

The intent of this Article is to provide the officers and committee members of the Club with the fullest protection afforded them under the laws of the Commonwealth. Any ambiguities with regard to acts and omissions will be resolved in favor of the officers or committee members.